


Lincolnton Middle School




"Success for all"

SIT Minutes: February 22, 2023

Agenda Item	Details
SIP	<ul style="list-style-type: none"> ● Review of action items due <ul style="list-style-type: none"> ○ A4.05 - Kristine Anthony <ul style="list-style-type: none"> ■ Behavior referrals in place ○ B2.04 - Allison Rhyne <ul style="list-style-type: none"> ■ Instructional Rounds - Oakes: "Great Job", Rhyne and Rowe: In progress ○ B2.06 - Casey Oakes <ul style="list-style-type: none"> ■ Teacher Working Condition Survey (TWC) - In progress ○ C2.01 - Heath Barkley <ul style="list-style-type: none"> ■ In progress ○ C3.04 - Sarah Newton <ul style="list-style-type: none"> ■ In progress ● Any additions/changes needing to be made? <ul style="list-style-type: none"> ○ Clarification: A check  means that it becomes "natural" in our culture whereas the "in progress" means that we still have to put something in the forefront of our minds and it has not yet become part of the "natural" process yet when documenting action items.
SIT Advisory Items	<ul style="list-style-type: none"> ● Camera in Concessions Area <ul style="list-style-type: none"> ○ Has been recommended <ul style="list-style-type: none"> ■ Rowe has submitted this as feedback from the recent Lockdown. Request has been sent to maintenance and will send additional requests if needed. ● WIN Time <ul style="list-style-type: none"> ○ Maintain as is currently until next year

- Discussion about the change from 8:05 to 8:00 shift. Some homebase teachers have expressed concern about losing the additional time because they will not see those students again and may not have sufficient time to take care of homebase duties.
 - SIT will review this aspect again for next year.
- Homeroom Coverage
 - Will try to assign people to cover the 7:30-7:50 time as possible.
 - There should not have been any combining post 7:50.
 - It has been a bit chaotic on the days when so many teachers were out. Some homebases had to double up until subs/coverage was available.
 - Everyone is on duty at 7:30, subs required to be here at 7:45.
 - Late absences sometimes cause a delay in finding coverage. Oakes and Collichio work diligently to make sure all classes have coverage. Please notify the office if a sub has not arrived.
- PBIS Awards
 - Will try to call during elective time
 - Overall - lots of positive feedback!
 - Request that students be called from electives rather than missing information from Core classes.
- Check EC/504 Modifications
 - Make sure you are in compliance with these laws
 - Spreadsheet is being updated regularly, make sure you have access (Especially New Employees)
 - Pruitt is working with new referrals and students being added to the spreadsheet or adjustments to the current information. If you have any questions, she is more than willing to assist.
- 6th Grade Bathrooms
 - Discussion
 - All grade levels expressed similar concerns with the number of students leaving the class to use the restroom or the number of times classes lose learning time to take a break as an entire class.
 - Concern: Actual need vs. meet up with friends (or access to their phones, etc.)

	<ul style="list-style-type: none"> ■ Rhyme suggested contacting parents if you notice that the same child is using the restroom in every class. Parent comment: <i>“If it was my child, I would want to know.”</i> ■ Suggestion: Possibly using a digital spreadsheet to track use across the classes. Myers had one in place for his team in the past that was fairly successful. May need to provide elective teachers with access to the spreadsheet as well. ● SIT Minutes shared <ul style="list-style-type: none"> ○ Minutes are available on NCStar ○ Oakes prints a copy for the office board. ○ Minutes shared with administration who will post on The Link. ○ In the past, Minutes were also included as an email to the staff after approval. ● Community Service Project <ul style="list-style-type: none"> ○ Dr. Allen wants the schools to “Give back to the community” by completing a community service project - something more than Toys for Tots or the Food Drive. ○ Looking for ideas - please discuss with grade level and share ideas with administration either directly or through your SIT representative.
Professional Development	<ul style="list-style-type: none"> ● Courtney Isom to share at next staff meeting ● Any requests for in-house topics? <ul style="list-style-type: none"> ○ Trauma Therapist - Staff training for all middle schools and a session for students. <ul style="list-style-type: none"> ■ “How trauma impacts the body and brain.” ■ “When anxiety increases, performance decreases.” ■ More information will be available in the future regarding this PD.
Family Nights	<ul style="list-style-type: none"> ● March 14, 2023 ● Sweet Treats Confirmed ● Career fair presenters <ul style="list-style-type: none"> ○ 20 confirmed vendors right now ○ Information sent home with progress reports ○ 8th grade requests a list of vendors prior to the event so that students can generate questions beforehand.

Title I Updates	<ul style="list-style-type: none"> ● Updates as needed <ul style="list-style-type: none"> ○ April 25th is the District level event. More information will be available in the future.
Open Floor Items	<ul style="list-style-type: none"> ● Items from floor to be addressed at next meeting <ul style="list-style-type: none"> ○ Brainstorm ways to limit chaos on days with interest meetings. ○ Current round of W.I.N. time ends on April 6th and then that time will be used for EOG Review - plan by team. ○ Posted tutoring position - one applicant so far (3 days per week/8:30-3:00)
Closing	<p>Next meeting date - March 22, 2023</p> <p>Shout out to Heath Barkley - Teacher to Watch</p> <p><i>LMS is so proud of you and your accomplishments!</i></p> <div style="text-align: right;">  <p>NCMLE North Carolina Association for Middle Level Education</p> </div>