

Lincolnton Middle School



“Success for all”

SIT Minutes: August 18, 2022

Agenda Item	Details
Title I	<ul style="list-style-type: none"> ● Parent Involvement Policy <ul style="list-style-type: none"> ○ Reviewed in groups to notate changes. Will be reviewed with parents on the committee and then distributed to all parents (sign & return) as well as updated on the LMS website. ● Parent Engagement Policy <ul style="list-style-type: none"> ○ Will be reviewed with parents several times throughout the year. Located on the LMS website. ● School-Parent Compact <ul style="list-style-type: none"> ○ Reviewed in groups to notate changes. Will be reviewed with parents on the committee. This document is made available for review during parent conferences and will be updated on the LMS website. ● Comprehensive Needs Assessment <ul style="list-style-type: none"> ○ Reminder that this will be reviewed with parents on the SIT team and at the first PAC meeting. ● Parents for PAC Committee <ul style="list-style-type: none"> ○ Last year our parents were Tiffany Mejia’s mom (Elida Hernandez Moreno), Cayden Hope’s mom (Debbie Morrison), and Theresa Rivella’s dad (Tony Rivella). We would like to invite these parents to return to the committee as well as seek representatives from 6th and 8th grade. Parents attend two meetings at LMS and two meetings at the County Office. ● Slide Presentation <ul style="list-style-type: none"> ○ Presentation will be updated and ready to share at Open House. ● Content Documentation, Spanish Translations <ul style="list-style-type: none"> ○ Reminder to share content documentation with Olach for Title One purposes. ○ We also need to remember to share parent information in Spanish as well to be more inclusive. Great job last year with the Wildcat Word!
SIT Advisory Items	<ul style="list-style-type: none"> ● Welcome New Members <ul style="list-style-type: none"> ○ Heath Barkley, Julie Lyles, Sara Rowe, Rachel Tallent, and Ashley Todd ○ Leaving the SIT committee: Courtney Isom, Angela Johnson and Hannah Tibbs ● Vote on Roles <ul style="list-style-type: none"> ○ SIT Chair: Ashley Todd ○ Secretary: Judi Olach ● Duty Schedule <ul style="list-style-type: none"> ○ Focus: “Maintain adequate supervision” and “Do what is best for the students”. ○ AM: Students will eat in the cafeteria and be held until 7:30. ○ Rotation of core teachers for supervision within one classroom per team. 7:30-7:45 ○ Duty will be one week per month rather than an alternating A/B schedule.

	<ul style="list-style-type: none"> ○ Elective teachers will be dispersed throughout the building at designated locations. ○ PM: 2nd Load students will stay with the team until dismissed to the cafeteria. Teams have some flexibility to work out a rotation that works to provide coverage. In the cafeteria, students will sit by buses. There will be a list of student names to correlate with the buses. ○ Dismissal Times: 2:50 - 1st Load - Bus Riders, 2:53 - Car Riders, 3:05 - Sports, 3:15 - 2nd Load Bus Riders (Bells will be utilized. Please be patient as we implement new changes to our dismissal routine.) Any changes to athlete dismissal times will be notated in The Link when time allows. ○ Mr. Oakes is sending out a survey to help facilitate morning and afternoon duty schedules. Please make sure you complete the survey by the deadline. ○ Additional information will be available to staff next week - please be patient. ● ALC Guidelines <ul style="list-style-type: none"> ○ Thank you for the feedback on the End of Year Survey. “Please note that not all staff agreed on issues - a fairly even split. All concerns were read and discussed.” ○ Students will have a reflective component that will need to be completed prior to returning to class. ○ There will be a “Point System” that will be part of the new procedures and expectations. ○ If a student refuses to complete the reflective component, it becomes a “major” incident. ○ Message to students: Students have to earn their way back into class. Focus on accountability and ownership but give them time to get their Amygdalas back in check! ○ Behavior was a major issue at LMS last year. Trying to get to the root of the issue while still limiting the amount of time the students are out of the classroom. ○ Mr. Oakes has worked to streamline the process to provide the greatest impact while preserving class time. More information will be shared with additional clarification. ○ Educator’s Handbook has the ability for teachers to set up class rosters. This can be done during a Grade Level meeting.
SIP	<ul style="list-style-type: none"> ● NCStar <ul style="list-style-type: none"> ○ Review Goals (Set by Admin based on data, Open for +/-) ○ Assess 12 Key Indicators (Not all must have actions) ○ Discuss Team Generated Indicators ○ Select 4-5 for implementation (1 should address safety) ○ Form teams (Current SIT) to create action steps ○ Plan established for staff voting following September Meeting ● This is a “Living” document which allows for additions and revisions throughout the year. Team identified key indicators that need to be included based on growth and proficiency of various demographics, discipline referrals, Teacher Working Conditions survey, and Best Practices. ● Indicators selected: A4.05, B2.04, B2.06, C2.01, and C3.04. Team members will collaborate to generate ideas for “initial steps” for each of the indicators mentioned. Reminder that this will be shared at the next meeting.
Professional Development	<ul style="list-style-type: none"> ● Any topics of interest for in-house TED talks? <ul style="list-style-type: none"> ○ SRO to do vapes, gangs, etc @ Sep. staff meeting ● This will be included on the survey with the duty preferences to collect feedback from the entire staff.

Staff Concerns	<p>(These were submitted at the end of last school year:)</p> <ul style="list-style-type: none"> ● Fights-Staff needs clarification on how involved teachers/staff should be in breaking up a fight without being a liability. <ul style="list-style-type: none"> ○ Safety first, do what can be done without harm. ○ This is not a liability. ○ Don't just "let it go on". ○ Send for help. ● Parent Contact Log-Is it expected that teachers/teams keep a parent contact log, and if so, who do we turn it in to and how often? <ul style="list-style-type: none"> ○ Parent Contact Logs are needed as Title One documentation. Olach may need a copy at various times throughout the year. ● Restroom policy-Is it okay to say no to a student that asks to go to the bathroom if we have no medical documentation? (This is in hopes of cutting down on vaping/hanging out/etc.) <ul style="list-style-type: none"> ○ Use the "delay" tactic if necessary. ○ Be mindful of when they go; look for a pattern. ○ Change up the routines. ● Clarification on ALC procedures. What constitutes a referral, when do we send them, etc... <ul style="list-style-type: none"> ○ There will be more specific information presented during Grade Level Meetings. Review the information provided above.
Shout Outs	<ul style="list-style-type: none"> ● Sara Rowe - for joining the team and jumping right in <ul style="list-style-type: none"> ○ Welcome to LMS, we look forward to working with you!
Closing	Next meeting date- August 31, 2022