

Love Memorial Elementary

Meeting Minutes

Meeting Date: 09/14/2022 - 3:15pm

Title: September SIT Meeting

Location: Media Center

Attendance

Team Members:

Ericka Beall, Heather Beard, Sarah Broome, Jennifer Burgin, Addison Engle, Jennifer Gibson, Pam Hoffman, Chris Kolasinski, Sarah Sandavol, Amy Savage, McKenzie Willis

Guests: Dana Short - Rep for K/1; Hannah Richardson- Social Worker;

Minutes: Celebrate recent successes

Review and respond to coaching comments

Approval of last meeting's minutes

Old Business

Indicators to Assess-Create-Monitor

Indicators Assessed

Objectives Planned For

Monitor (updates made)

Additional Agenda Items

Action Taken:

Elizabeth Shuford presented Title I Needs Assessment for 2022-23. Mr. Kolasinski spoke to the points of the assessment.

Elizabeth Shuford presented on the Parent Parental Involvement Policy and the School-Parent Compact. We did make a few changes to these when covid restrictions were in place. This year we plan to do more on campus activities to invite parents on campus. Please let Elizabeth know of any parent events we have on campus (where parents come to campus). Currently she has Open House, Fall Festival, Field Day, Grade Level Academic Night, Winter PTO, Spring PTO, Muffins for Mom, Donuts for Dad, All Pro Dad, Book Fairs.....

The SIT team discussed these documents. The SIT team made some changes and revisions to each document.

Both of these documents will go home with student progress reports.

All teachers should have both these documents out and visible at each parent conference that is held on campus.

Next SIT meeting we will come up with steps of how to complete the goals on the Title I Needs Assessment.

Next Wednesday (9-21-22) teachers (General Ed) will need to go over all MTSS Paperwork and guidelines. There are some new procedures that need to be followed this school year.

Requests/ Suggestions:

Sarah Sandavol- phone call announcements need to be translated into Spanish as well.

Sarah Broome- in all common areas outlets covers should be in the outlets.

K-1- Dana Short- some doors do not shut with the new magnetic strips that were bought for classroom doors.

We need another Kindergarten class. This is being discussed at the County Office- HR Office. Nothing has been decided officially yet.

4-5- Jennifer Burgin- Mrs. Schnibben and Mrs. Land (art and music) need all classroom teachers to pick up their students from the special. Students do not need to be walking in the hall from Art/ Music by themselves.

Mrs. Hoffman, Mrs. Beard, and Mrs. Shufford are working hard and coming up with ways/ methods to make the MTSS process as simple as possible for all classroom teachers. Anytime a parent says, 'I want to have my kid tested for Services'..... please tell Mrs. Hoffman. Mrs. Hoffman has to call that parent/guardian and speak with them about testing.

In the next couple of years we will be getting more security cameras installed around our campus.

Respectfully submitted by: Jennifer Gibson

Next Meeting

Date:

Time:

Title:

Location:

Adjourn

4:00pm