



Exhibit Code: 5220-E5
Revised: 9/14/2021

SUMMARY OF FUND-RAISING/SALES CAMPAIGN ACTIVITY

School: St. James

Club: N/A

Fundraising Project: _____

Adopt-a-Tree

Types of Items Purchased: None/Donation
(Attach copy of vendor invoice)

Starting Date: _____

11/22/2021

Ending Date: _____

12/17/2021

\$	-	Receipts turned in per school books/Value of crowdfunding request received
\$	-	Merchandise still on-hand
\$	-	*Monies uncollected from students
\$	-	*Miscellaneous, used or promotion, damaged merchandise, returns, etc.
\$	-	Merchandise cost (Vendor invoice net of any credits for returned goods).
\$	-	Sales tax to be paid to NC Dept. of Revenue for fund-raising event.
\$	-	Profit (Loss)

400 -

* Must be documented to satisfaction of principal.

To the best of our knowledge and belief, this report is correct and complete:

Club/Organization President

Date

Club/Organization Sponsor

Date

Principal

Date

This summary report must be completed within three weeks after completion of the project and the statement has been received from the partnering agency then posted to the school's website.
No additional fundraisers will be approved for the individual/group if the summary is not completed and posted in a timely manner.