

Five Initial Steps for Schools that Used NCStar in 16-17

Step 1 - Click on "Update Profile" to make sure that information for School Principal, Process Manager, and Team Members is accurate.

Step 2 - Click on "Set Direction" to include all previous work in plan by doing the steps below--

Step 3 - Once you are in Set Direction then click on #3 "Indicator Selection."

Step 4 - Once you are in Indicator Selection then click on "Display all Indicators."

Step 5 - MOST IMPORTANT - Scroll down and check the box on the left for all indicators that In Progress Status say "No Actions", "In Plan", or "Achieved." As you select the Indicators you should see them change to the color green on your screen.