

NLHS New Club/Activity Proposal

The following form must be completed in order to start a new club or activity. This completed form should be presented to the School Improvement Team. A meeting will follow to discuss the proposal, and the following steps must occur:

1. Meet with a potential school sponsor, and complete this form.
2. Student(s) must make a presentation “pitch” to the SIT committee. Form must be submitted prior to presentation.
3. Review of application by administration and SIT committee.

Name of Club or Activity	
Person Presenting the Proposal	
Description and Purpose	
Goal(s) of Club	
List of Activities or Events Members will Participate In	
Meeting Location	
When and how often intended to meet	

Name of Staff Sponsor:	
What will it cost to operate the proposed club? Describe where and how money will be used.	
Why do you think there's an interest or need for this club?	

Please Review the Club Criteria

To be eligible for consideration, a club must meet the following criteria:

1. Evidence of sufficient student interest (10 or more)
2. Availability of an appropriate adult sponsor and meeting location
3. INclusiveness (i.e. the degree to which the club is designated to appeal to and include students regardless of race, gender, religion, national origin, disability, etc.), and
4. No significant duplication of purpose, goals, or activities of an existing school-sponsored club/activity.

Process

- Step #1 _____ Staff sponsor has agreed, and application is filled out and submitted to SIT.
- Step #2 _____ Presentation to SIT committee on _____ (date).
- Step #3 _____ SIT committee comes to a consensus.
- Step #4 _____ Club is approved to commence meetings. Work with Mr. Springer on scheduling and event planning.

<i>To be completed by SIT Committee</i>	
# Votes to approve _____	# Votes opposed _____
_____	_____
SIT Chair Signature	Date
_____	_____
Admin Signature	Date
_____	_____