

**Lincolnton Middle School**  
**Grading/Missing Work Procedures**  
**2022-2023**

**Guiding Principles:**

1. The purpose of collecting grades is to assess students' mastery of content and skills, and to assess the effectiveness of teaching.
2. Each teacher must use the school's computerized PowerSchool program to record grades weekly.
3. Teachers will provide students with an opportunity to demonstrate "mastery" by retaking/redoing any failed formal assessment if requested in writing.
4. It is inappropriate to give grades for tasks unrelated to curriculum, such as bringing back papers signed by parents, bringing in canned goods, or bringing in classroom supplies.
5. Projects must not place an undue burden on students/families with limited financial resources (for example: costly materials for projects).
6. A late work policy is outlined in a chart below. This policy applies to all incomplete assignments and also work acquired due to absences. The amount of days decreases throughout our grade levels in order to prepare our students for high school grading policies.
7. Consequences for "cheating" must follow Lincoln County Schools' policy.
8. If a student is caught cheating, he/she must receive a "0" (zero) for the assignment.
9. Grades must not be used in any form of punitive manner to address misbehavior.

**Percentage Breakdown:**

<b>Categories:</b>	<b>Percentage:</b>	<b>Minimum Number:</b>
<u><b>Assessments:</b></u> Major projects, papers, performances, etc.	40%	3 per grading period
<u><b>Classroom Assignments &amp; Informal Assessments:</b></u> Quizzes, classwork, common assessments, group activities, teacher led activities, etc.	50%	9 per grading period
<u><b>Homework</b></u>	10%	Up to teacher discretion

**Late Work Policy:**

<b>Grade Level</b>	<b>Amount of days late work will be accepted past the due date</b>
Sixth grade	10 days (10 points deducted each day)
Seventh grade	5 days (10 points deducted each day)
Eighth grade	3 days (15 points deducted each day)

I have read and understand the Grading Procedures for the 2022-2023 school year. Please sign and return. You can find a copy of these procedures on our school website.

**Student Name** \_\_\_\_\_ **Parent Signature** \_\_\_\_\_

**Date** \_\_\_\_\_