

**NORTH CAROLINA
LINCOLN COUNTY**

**LINCOLN COUNTY BOARD OF EDUCATION
Minutes of August 14, 2018**

The Lincoln County Board of Education held their regular monthly meeting on **Tuesday, August 14, 2018 at 6:30 PM** in the Board Conference Room. The meeting was called to order by Mr. Mark Mullen, Chairperson, who declared a quorum was present consisting of Ms. Heather Rhyne, Vice-Chairperson, Ms. Joan Avery, Ms. Candy Burgin, Mr. Kirk Herbertson, and Mr. Todd Wulfhorst. Mr. Dean Shatley, School Board Attorney, was also in attendance. Ms. Cathy Davis was absent.

Administrative staff members present were Dr. Lory Morrow, Superintendent-Secretary to the Board; Dr. Aaron Allen, Associate Superintendent; Dr. Rhonda Hager, Assistant Superintendent for Curriculum and Instruction; Dr. Heath Belcher, Director of Human Resources; Ms. Pam McBryde, Director of Financial Operations; Mr. Eric Eaker, Director of Transportation; Mr. Rusty Saine, Director of Accountability; Ms. Melanie Huss, Director of Elementary Education; Mr. Steven Hoyle, Director of Information Technology Services; Ms. Shelly Rhyne, Director of Child Nutrition; and Ms. Cathy Gates, Clerk to the Board.

The Board observed a moment of silence.

Approval of the Agenda

The following agenda was submitted for approval:

PROPOSED AGENDA

- 1. Call to Order**
- 2. Opening of Meeting/Moment of Silence/Pledge of Allegiance**
- 3. Additions/Deletions to the Agenda- Approval of the Agenda**
- 4. Consent Agenda Items- Part 1**
 - Approval of Minutes: July 10, 2018
 - Budget Amendments
 - Extended Field Trips- Curricular
- 5. Special Presentations/Recognitions**
 - 2018 Y Readers Program
 - 2018 Reading Camp
 - Give Kids a Smile 2017-2018- Volunteer Dentist Program
- 6. Individuals and/or Groups Appearing Before the Board**

7. Action Items

a) Policy Committee Recommendations/Report

- Approval of Policies Which Stood Open 25 Days
 - Policy 7100 *Recruitment and Selection of Personnel*
 - Policy 7240 *Drug-Free and Alcohol-Free Workplace*
- Approval of Policies Not Required to Stand Open 25 Days
 - Policy 4700 *Student Records*
 - Policy 5030 *Community Use of Facilities*
 - Policy 5071/7351 *Electronically Stored Information Retention*
 - Policy 6442 *Vendor Lists*
- Approval of Exhibits/Regulations Not Required to stand Open 25 Days
 - Exhibit 2670-E *Business Advisory Council- Bylaws*
 - Regulation 3320-R3 *School Trips-Elementary Schools*
 - Regulation 3320-R4 *School Trips- Middle Schools*
 - Regulation 3320-R5 *School Trips- High Schools*
 - Exhibit 3320-E *Field Trips*

b) Enterprise Fleet Management and Leasing Update

c) Student Resource Officers Update

d) Vehicle Purchase: Child Nutrition Refrigeration Truck

2018-2019 REMINDERS and ANNOUNCEMENTS			
DATE	EVENT	LOCATION	TIME
Aug 16	Optional Teacher Workday		
Aug 17, 20-24	Mandatory Teacher Workdays (Aug 20-22 District Professional Development Days)		
Aug 27	First Day of School for Students		
Sept 3	Labor Day Holiday		
Sept 4	HOLD for Work Session/Committee Meetings	BOE Office	TBD
Sept 11	Monthly Board Meeting	BOE Office	6:30 PM

8. Closed Session, if needed

9. Consent Agenda Items- Part 2

- Personnel Recommendations

10. Plus/Delta

11. Adjournment

A motion was made by Ms. Avery, seconded by Ms. Burgin, that the agenda be approved as submitted. The motion carried.

Consent Agenda Items

Chairperson Mullen entertained a motion to approve the Consent Agenda Items-Part 1 which contain approval of minutes, budget amendments, and extended field trips-curricular.

A motion was made by Ms. Avery, seconded by Ms. Burgin, that minutes of the July 10, 2018 Board meeting, budget amendment #1, and extended field trips-curricular under Consent Agenda Items-Part 1 be approved as submitted. The motion carried.

Special Presentations / Recognitions

2018 Y Readers Program

Ms. Huss provided a report to the Board regarding the district's partnership with the Lincoln County and Sally's YMCA which offer the Y Readers program for students each summer. Y Readers is a 6-week intensive summer reading program that assists students in growing their reading skills. Y Readers Lincoln County is housed at Iron Station Elementary School and grew to serve a total of 50 rising 1st, 2nd and 3rd grade students. Twenty-two students attended from Catawba Springs Elementary School and 28 attended the program from Iron Station Elementary School. Y Readers also interact with community leaders and other positive role models through a volunteer program which provides a variety of enrichment opportunities and field trips throughout the summer.

2018 Reading Camp

Ms. Huss reported to Board Members that a total of 281 students attended summer reading camp for three weeks during the summer break. Reading camps were held at Norris S. Childers Elementary School and Pumpkin Center Intermediate School where students received small group reading instruction, intervention and support throughout the day. In addition, students received books each week to add to their home libraries.

Give Kids a Smile 2017-2018- Volunteer Dentist Program

Ms. Prissy Helms, Public Health Dental Hygienist, provided a report to Board Members regarding the 2017-2018 Give Kids a Smile program which is sponsored by the American Dental Association, the North Carolina Dental Society, and the Lincoln County Dental Society. The program is coordinated by Ms. Helms and is designed to provide dental awareness and education with free preventive oral health care to as many second and third grade students in the district as possible.

Ms. Helms reported that participating dental professionals for the event included 12 dentists, 12 dental hygienists, 29 dental assistants, and 13 other dental office personnel. Through the event there were 200 dental exams and 637 sealants placed. In addition, the Lincoln County Dental Society paid for all transportation to the event.

The following dentists participated in the Give Kids a Smile program for 2017-2018:

Dr. Steve Austin

Dr. Frank Avason

Dr. Brian Dedmond

Dr. Keith Dedmond
Dr. Antuan Herriott
Dr. Cordell Scott
West Lake DDS

Dr. Nathen Ellis
Dr. Jack Lassiter
Dr. Scott Smith

Dr. Todd Hamilton
Dr. Micah Naylor
Lincolnton Ped DDS

Individuals and/or Groups Appearing Before the Board

Board Policy 2310 *Public Participation at Board Meetings* states that anyone desiring to appear before the Board shall notify the Superintendent's office by noon Wednesday preceding the regular board meeting. At the time of the mailing, no requests had been received.

Board policy also allows, by majority vote of the Board, individuals to appear before the Board without following the established procedures if the matter is of an emergent nature. No requests were received.

Action Items

Policy Committee Recommendations / Report

Ms. Davis made the following recommendations on behalf of the Policy Committee:

- That the Board approve the following policies which stood open 25 days for input:
 - Policy 7100 *Recruitment and Selection of Personnel*
 - Policy 7240 *Drug-Free and Alcohol-Free Workplace*

The motion carried.

- That the Board approve the following policies not required to stand open 25 days:
 - Policy 4700 *Student Records*
 - Policy 5030 *Community Use of Facilities*
 - Policy 5071/7351 *Electronically Stored Information Retention*
 - Policy 6442 *Vendor Lists*

The motion carried.

- That the Board approve the following Exhibits/Regulations Not Required to Stand open 25 days:
 - Exhibit 2670-E *Business Advisory Council- Bylaws*
 - Regulation 3320-R3 *School Trips-Elementary Schools*
 - Regulation 3320-R4 *School Trips- Middle Schools*
 - Regulation 3320-R5 *School Trips- High Schools*
 - Exhibit 3320-E *Field Trips*

The motion carried.

Enterprise Fleet Management and Leasing Update

As requested by Mr. Wulforth at the August 7, 2018 Budget and Finance Committee meeting, Mr. Eaker provided additional information regarding the leasing plan offered by Enterprise Fleet

Management and Leasing. Enterprise Fleet Management offers a government leasing program that allows government agencies to lease vehicles through an open ended lease process. With an open ended lease, there are no penalties for early termination, mileage, or abnormal wear and tear. During the lease cycle or at the end of a term, vehicles can be returned to the vendor and sold with net equity from that sale being applied to a new lease. Our district budgets \$55,000.00 each school year for the replacement of service vehicles which allows for two replacement vehicle purchases annually. With this leasing option, \$55,000.00 would allow for more than two vehicles to be placed in to service in a given year, if needed.

The Administrative Staff recommended that the Board approve Enterprise Fleet Management as the vendor for leasing service vehicles.

A motion was made by Ms. Rhyne, seconded by Ms. Avery, to approve Enterprise Fleet Management as the vendor for leasing service vehicles. The motion carried with Mr. Wulfhorst opposed.

Student Resource Officers Update

In response to the Budget and Finance Committee meeting on August 7, 2018, Dr. Morrow provided additional information regarding the potential hiring of four new Student Resource Officers for middle schools in the district. The following budget sources were provided by Dr. Morrow:

LCS At-Risk Funds	\$326,499.65
NCDPI Grant Funds	100,000.00
LCS Funds (Grant Required Match)	50,000.00
Lincoln County Sheriff Department Funds	32,758.45
	<u>\$509,258.10</u>

Dr. Morrow recommended that the Board approve the use of grant money and budget funds to provide Student Resource Officers to all middle schools in the district.

A motion was made by Ms. Avery, seconded by Ms. Rhyne, to use grant money and budget funds to provide Student Resource Officers to all middle schools in the district. The motion carried.

Vehicle Purchase: Child Nutrition Refrigeration Truck

Mr. Eaker reported to Board Members that the district utilizes two refrigeration trucks for the delivery of foods that require consistent temperature control to our school cafeterias. Both vehicles have over 300,000 miles, have received numerous repairs during the past school year, and are currently in need of mechanical repairs. Mr. Eaker stated that a refrigeration truck was identified for replacement in the capital improvement plan for the 2018-2019 school year. The Administrative Staff requested that the Board approve the purchase of a refrigeration truck for the Child Nutrition department.

A motion was made by Ms. Avery, seconded by Mr. Herbertson, to approved the purchase of a refrigeration truck for the Child Nutrition department. The motion carried with Mr. Wulfhorst opposed.

Mr. Mullen reviewed the reminders and announcements calendar, noting August 27, 2018 as the first day of the 2018-2019 school year for students. Mr. Mullen stated that there would be a need for Committee meetings on September 4, 2018 beginning at 6:00 PM.

Closed Session

A motion was made by Ms. Burgin, seconded by Ms. Avery, that the Board adjourn into closed session to prevent the disclosure of privileged information under N.C.G.S. 143-318.11 (a)(1) to discuss matters that are confidential, under North Carolina law particularly personnel matters under G.S. 115C-319-321 and student matters under FERPA, and (a)(3) to discuss matters that are protected by attorney client privilege. The motion carried.

Return to Open Session

A motion was made by Ms. Rhyne, seconded by Ms. Burgin, to return to open session. The motion carried unanimously.

Personnel Recommendations

A motion was made by Ms. Burgin, seconded by Ms. Avery, that the personal recommendations, including the addendum, be approved as submitted. The motion carried.

Plus / Delta

Reading Camp
Community Support

Adjournment

Mr. Mullen entertained a motion to adjourn. A motion was made by Ms. Burgin, seconded by Ms. Rhyne, that the meeting be adjourned. The motion carried unanimously.

The meeting adjourned at 7:25 PM.

Respectfully submitted,

Mark Mullen, Chairperson

Lory D. Morrow, Ed.D, Secretary

Cathy Gates, Clerk to the Board