

Title I Parental Involvement Policy - LCS

Policy Code: 1310/4002 Parental Involvement

The board recognizes the critical role of parents in the education of their children and in the schools. Each parent is encouraged to learn about the educational program, the educational goals and objectives of the system and his or her own child's progress. The board also encourages parents to participate in activities, such as parent conferences designed by school personnel, to involve them in order to encourage effective communication.

The board directs each principal or designee to develop a parental involvement plan as a part of the school improvement plan. This plan must include, at a minimum, the board directives provided below. In addition, the plan must include ways to enhance parental involvement in the following areas:

- meaningful two-way communication between home and school;
- promotion of responsible parenting;
- involving parents/guardians in student learning;
- promotion of volunteering;
- involving parents/guardians in school decisions that affect children and families;
- parental training;
- community collaboration; and
- promotion of student health awareness.

The superintendent and each school may provide further direction on parental involvement. This policy applies to the parents, legal guardians and legal custodians of students who are under 18 years old and are not married. The policy also applies to parents, legal guardians and legal custodians of students who are served in the exceptional children's program.

A. PARENT COMMUNICATION AND CONFERENCES

The board encourages regular contact with parents by school personnel for commendation, as well as for notification of concerns. Principals or designees shall plan for periodic communications with parents.

Parent conferences are intended to provide information to parents and to secure information which may enhance the instructional process. As needed, school administrators, teachers, counselors and parents may schedule parent conferences as a means for achieving the goals of the educational program set forth by the board. Parents are encouraged to participate in and take advantage of regularly-scheduled Parent-Teacher Conferences throughout the school year.

B. TITLE I PARENT CONSULTATION POLICY

The Title I program offers assistance to meet special educational needs of educationally and economically disadvantaged children according to federal guidelines. The board encourages parents to participate in the design and implementation of the programs and activities in order to increase the effectiveness of the program and the success of the children.

An annual meeting must be held for parents of all eligible Title I children to discuss the Title I funded programs and activities. In addition to the annual meeting, the board encourages parents to confer with their child's Title I teacher on a regular basis.

Each principal or designee shall annually notify parents of limited English proficient children identified

for participation in a Title I, Part A-funded language instruction educational program of the following:

- reasons for the identification;
- level of English proficiency;
- methods of instruction;
- how the program will help the child;
- if the child has a disability, how the language instruction educational programs meets the objectives of the child's individualized educational program (IEP); and
- any other information necessary to effectively inform the parent of the program.

C. ANNUAL NOTIFICATION

Each principal or designee shall effectively notify parents each year of the following:

- parent rights related to student records (policy [4700](#), Student Records);
- parental rights related to student surveys (policy [4720](#), Surveys of Students);
- the approximate dates of any non-emergency, invasive physical examination that is: (a) required as a condition of attendance; (b) administered and scheduled in advance by the school administration and (c) not necessary to protect the immediate health and safety of students; and their right to opt their child out of any such examination;
- the schedule of pesticide use on school property and their right to request notification of nonscheduled pesticide use;
- student behavior policies and school standards and rules (policies in the 4300 series);
- permissible use of seclusion and restraint in the schools (policy [4302](#));
- Sexual Harassment Complaint Procedure for Students (policy [1745/4027](#));
- Student and Parent Grievance Procedure (policy [1740/4010](#));
- waiver procedures for student fees (policy [4600](#), Student Fees);
- grading practices that shall be followed at the school and, in the high schools, the means for computing the grade point averages that shall be used for determining class rank (policy 3400, Evaluation of Student Progress; policy [3450](#), Class Rankings);
- a description of the curriculum being offered (policy [3100](#), Curriculum Development);
- performance standards of the board and school system (policies in the 3400 series);
- a report containing aggregate information, including, but not limited to, student achievement (disaggregated by category), graduation rates, performance of the school system and teacher qualifications;
- the right to request certain information on the professional qualifications of the student's classroom teachers and paraprofessionals providing services to the child;
- if the student has been assigned or has been taught for at least four consecutive weeks by a teacher who is not "highly qualified" as defined in the *Every Student Succeeds Act*;
- the results of the LEA's yearly progress review of each school;

- if the school is identified for improvement and fails to make adequate yearly progress by the end of the first full year after being so identified, the availability of supplemental services, a description of the supplemental services, the names of supplemental services providers and other necessary information;
- sports and extracurricular activities available for students (policy [3620](#), Extracurricular Activities and Student Organizations);
- supportive services available to students, including guidance and health services (policy [3540](#), Comprehensive Health Education Program.; policy [3610](#), Counseling Program);
- information about meningococcal meningitis and influenza, including the causes, symptoms, vaccines, how the diseases are spread and places where additional information and vaccinations may be obtained;
- for students in Grades 5 through 12, information about cervical cancer, cervical dysplasia, and human papillomavirus, including the causes and symptoms, the vaccines, how they are transmitted, how they may be prevented by vaccination, including the benefits and possible side effects of vaccination, and places parents and guardians may obtain additional information and vaccinations for their children;
- how to reach school officials in emergency situations during non-school hours;
- the school's written parental policy, parent's right to be involved in their child's school and opportunities for parents to be involved in the school
- information about and an application form for free and reduced price meals and/or free milk;
- for parents of children with disabilities, procedural safeguards;
- information on the availability of the asbestos management plan and planned or in-progress inspections, re-inspections, response actions, and post-response actions, including periodic re-inspection and surveillance activities, and;
- the school system does not discriminate on the basis of race, color, national origin, sex, disability, or age.

D. OPPORTUNITIES TO WITHHOLD CONSENT

As a part of the annual notification described above, parents shall be effectively notified that parental consent may be withheld for the following:

- release of student directory information about his or her child for school purposes or to outside organizations (Student Records, policy [4700](#));
- student's participation in the Reproductive Health and Safety Education curriculum.

A copy of all objectives and instructional materials in the reproductive health and safety education curriculum will be available for review at any school where the curriculum will be taught.

- student's participation in academic or career guidance or personal or social counseling services of a generic nature offered to groups of students (e.g., peer relations strategies offered to all sixth graders). (Exception: parental notification and permission are not required for: (a) short-duration academic, career, personal or social guidance and counseling and crisis intervention that is needed to maintain order, discipline or a productive learning environment; (b) student-initiated individual or group counseling targeted at a student's specific concerns or needs; or (c) counseling if child abuse or neglect is suspected (policy [4240/7312](#), Child Abuse – Reports and Investigations); and

- student's participation in non-Department of Education funded surveys concerning protected topics (policy [4720](#), Surveys of Students).

Any parent or legal guardian wishing to withhold consent must do so in writing after receiving notice. Otherwise, consent to the programs or activities are presumed. After the annual notification, the school is not required to provide further notice to the parent as to the manner in which student directory information is used, the curriculum is provided, or the guidance programs are made available.

E. PARENTAL PERMISSION REQUIRED

Written parental permission is required prior to the following activities:

- administration of medications administered to students by employees of the school system (policy [6125](#), Administering Medicines to Students);
- release of student records that are not considered directory information unless the release is allowed or required by law (policy [4700](#), Student Records);
- off campus trips;
- student's participation in high impact or high risk sports or extracurricular activities, such as football or mountain climbing (policy [4220](#), Student Insurance Program);
- all decisions or actions as required by the IDEA with regard to providing special education or disabilities related services to children with disabilities policy [3520](#), Special Education Programs/Rights of Students with Disabilities);
- certain health services as required by law;
- student's participation in surveys funded by the Department of Education that are conducted concerning protected topics (policy [4720](#), Surveys of Students); and