

NORTH LINCOLN MIDDLE SCHOOL ATHLETIC BOOSTERS

BYLAWS FOR NORTH LINCOLN MIDDLE SCHOOL ATHLETIC BOOSTERS

ARTICLE I

The name of this organization shall be "North Lincoln Middle School Athletic Boosters", (**NLMSAB**) a non-profit organization formed under and by virtue of the laws of the State of North Carolina, as contained in Chapter 55A of the General Statutes of North Carolina entitled "Non Profit Corporation Act", as amended. The North Carolina incorporated number for this association is .

ARTICLE II

PURPOSE

To promote and encourage academic and extracurricular athletic school activities, community involvement, maximum student involvement and to provide financial aid to sports enhancing the school program at North Lincoln Middle School, Lincolnton, NC.

ARTICLE III

MEMBERSHIP

Section 1

Persons who are interested in the total athletic programs at NLMSAB.

Section 2

Membership in the organization shall be available without regard to race, age, creed, national origin, gender, or physical capability.

Section 3

There will be annual membership categories for the Club, to be determined at the last regular meeting of each year. Dues for the above membership categories may be increased or decreased by the executive board and a majority vote of the general membership present at a regular scheduled meeting.

Section 4

All active coaches, the Principal, the Assistant Principal (s), and the athletic director shall automatically be considered ex officio members of the NLMSAB.

ARTICLE IV

Section 1 – OFFICERS

Officers and executive board shall consist of co- Presidents (2), Vice President, Secretary and Treasurer. Officers are members and managers of this entity.

Section 2 - ELECTION OF OFFICERS

Election of officers shall take place at the annual meeting of NLMSAB. The slate of officers shall be presented to the membership at least one month prior to the election meeting. The proposed slate shall be nominated by a nomination committee, hereafter defined, and the committee may nominate more than one proposed officer for each position. The full slate as nominated by the nominating committee must be accepted by the executive board (more than 50%) and presented and voted upon

at the election meeting. The floor shall be open for nominations at the election meeting.

Section 3 - NOMINATING COMMITTEE

The nominating committee shall be appointed by the President and shall consist of five (5) members.

Section 4 – TERMS

The terms of the officers shall be one year unless a majority of officers vote to remove an officer prior to one year for cause and not more than two consecutive terms in the same office.

Section 5 – VACANCIES

Vacancy in any elected office shall be filled by a presidential appointment with approval by a majority vote of the officers at a regularly scheduled meeting, except in the case of the President. A presidential vacancy shall be automatically filled by the Vice President. Any replacement board member shall serve the remainder of the unexpired term to which

appointed. Board vacancies should be filled at the next regular membership meeting.

Section 6 – ELIGIBILITY

Only regular members with current dues paid and in good standing shall hold office or vote in elections.

Section 7 – VOTING

Voting shall be a secret ballot at the election meeting. There shall be an election committee of three (3) appointed by the President on the day of the election.

The President, with the consent of the nominating committee, may forego the secret balloting and call for election by voice if it deems that the electors are clearly in favor of such a procedure.

The duty of the election committee shall be to pass out the ballots, collect the ballots, count them and the chairman of that committee read the final count to the membership. In the event there is more than one person nominated for any office, whoever wins the simple majority of votes cast shall be deemed winner of the election.

In the event there is but one nominee for any particular office, and that nominee does not receive the majority votes of the voters present, then the office shall be referred back to the nominating committee for a new nominee to be presented and voted upon at the next regular meeting.

Section 8 – INSTALLATION

Installation of officers shall be at the annual meeting at which time the new officers shall take over their duties.

Section 9 - ANNUAL MEETING

The annual meeting of NLMSAB shall be held in May. At the annual meeting, all annual reports shall be received, and the old officers, retiring board, newly-elected officers, and the new board, if organized, shall hold a joint session. At the joint session, the retiring officers and board will transfer all books and papers in their possession and belonging to the new administration. Meetings will follow Robert Rule of Order.

ARTICLE V

DUTIES OF OFFICERS

Section 1 – PRESIDENT/CO-PRESIDENTS

It shall be the duty of the President to preside at all regular and special meetings and board meetings. The President shall perform all of the duties of the office: shall appoint all committees and committee chairpersons, and shall be an ex officio member of all committees except the nominating committee. The President shall have regular meetings with the school Principal and the Athletic Director. One Co-President must approve all expenditures of NLMSAB as well as provide an annual accounting to the Athletic Director and Principal.

Section 2 - VICE PRESIDENT

It shall be the duty of the Vice President to aid the President in appointing all committees, committee chairpersons and team representatives involved with projects undertaken by NLMSAB. Team reps will be an adult representative from each team, and must be a paid NLMSAB member. The Vice President shall also coordinate all activities of these committees, and act in place of the President in his/her absence.

Section 3 – SECRETARY

It shall be the duty of the Secretary to keep a record of all regular and special meetings and all board meetings. It shall also be the duty of the Secretary to maintain a procedure book. This book will be a record of the activities compiled into a permanent form. The Secretary will provide to the Principal, officers, and board, a copy of the minutes within two weeks of the meeting. The Secretary is to conduct the correspondence and also to keep a list of the member's current addresses, and send special letters unless otherwise provided for in the standing rules.

Section 4 – TREASURER

It shall be the duty of the Treasurer to receive all monies due to NLMSAB and deposit same in a place approved by NLMSAB. The Treasurer shall disburse funds of NLMSAB only for the purposes approved by NLMSAB. All expenditures of over \$100 must have the approval of both the Principal and the Athletic Director with the only form of approval allowed as the signed approval of both parties. Approval by majority of the members/executive committee is necessary for all expenditures over the amount of \$250. The Treasurer shall present a statement of account at all meetings and shall make a full report at the annual meeting. The financial records shall be audited by an

independent auditing agency, or school bookkeeper; annually, prior to April 15th. All disbursements, made from NLMSAB shall be signed by two (2) officers, one of which is to be the treasurer.

ARTICLE VI

BOARD

Section 1

The board shall consist of the officers. Additional members of the board shall be the Principal, or their designee and the Athletic Director, who will serve as ex officio members.

Section 2

The duties of the board shall be:

- a. To approve the slate of officers nominated by the nominating committee
- b. To transact necessary business in the intervals between NLMSAB meetings and such other business as may be referred to it.

To approve the plans of work of the standing committee

To prepare and submit to NLMSAB membership, a budget for the school year. The budget will be presented at the August meeting and adopted by a majority of the board members present at the September meeting. All modifications to the budget, and appropriation of funds shall be adopted by a majority vote of the board, with a quorum present, in concurrence with the Principal, or their designee.

To approve appropriations of funds.

Section 3

Regular meetings of the board shall be held monthly, and may be held in conjunction with the general meeting, the time to be fixed by the President. Board members shall constitute a quorum for the transaction of business at any meeting. Special meetings of the board may be called by the President or by a majority of the members of the board.

ARTICLE VII

MEETINGS

Section 1

General meetings of NLMSAB shall be held three times annually at North Lincoln Middle School during the school year, unless otherwise provided by the executive board, ten (10) days notice having been given.

Section 2

Special meetings may be called by the executive board, twenty-four (24) hours notice having been given.

Section 3

Any business presented by the membership shall be adopted by a majority vote of the board, with a quorum present, in concurrence with the Principal, or their designee.

ARTICLE VIII

STANDING and SPECIAL COMMITTEES

Section 1

The President shall create committees as necessary to promote the objectives and to carry on the work of NLMSAB.

Section 2

The President shall be a member ex officio of all committees except nominating committee.

ARTICLE IX

PROPERTY RIGHTS

Section 1

Membership in this Club shall not title or vest any of the members with any property rights or rights having monetary value of any kind whatsoever, including but not limited to, property rights or monetary rights in the school or in the Club.

Section 2

All purchases will become property of the Lincoln County School System for use at North Lincoln Middle School, Lincolnton, NC.

Section 3

No part of the net earnings of the organization shall be used to the benefit of its members, directors, or other persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions, in furtherance of the exempt purposes of the organization.

ARTICLE X

RELATIONSHIP WITH SCHOOL PRINCIPAL AND ATHLETIC DIRECTOR

Section 1

NLMSAB serves to support the school's athletic program and in no way interferes with direction of policy established by the school Principal or Athletic Director.

Section 2

NLMSAB shall under no circumstances interfere with either the organization or operations of North Lincoln Middle School, the coaching staff, or its functions.

Section 3

NLMSAB shall communicate with the school Principal in regards to the funding of capital outlay projects for the school. NLMSAB shall follow the normal channels concerning capital outlay projects. The normal channels are: Principal or designee, county coordinator of athletics, director of secondary education, and the Superintendent of the Lincoln County School System.

Section 4

The activities conducted by NLMSAB shall not be in violation of local school policies or the Lincoln County Board of Education policies.

Section 5

NLMSAB shall not incur any kind of financial obligation in the name of the school or the Lincoln County School System.

Section 6

If at any time NLMSAB is to disband, all moneys and all properties shall be donated directly to the school for deposit in the school athletic fund.

ARTICLE XI

Section 1

These bylaws shall be approved by a meeting of the executive members. This approval shall be done by a simple majority vote of those members eligible to vote and actually casting their vote at said meeting. These bylaws may be amended by a two-thirds vote of the members present at any regularly scheduled member meeting. Such amendments may only be recommended by the executive board and shall be presented in writing and read at the regular meeting prior to the time of voting.

Section 2

This constitution must be ratified by the Lincoln County Board of Education upon the recommendation of the Superintendent.

Approved -